

Minutes of WWS Board Meeting

15 July 2021 @ 8.00pm

Location: Zoom Videocall

Item	Action
<p>1. Welcome & Apologies: Present - Kevin Lochhead (KL) – Chair; Chris Heron (CH) – Vice Chair; Liz Anderson (LA) - Secretary; Stuart Baillie (SB); Barry Cook – SportScotland (BC); Carole Cooney (CC); Kim Johnston (KJ); John Radford (JR).</p> <p>Apologies – Ali Brotherton (AB); Louise Gillespie (LG) Ollie Jessop (OJ)</p>	
<p>2. Standing Items</p> <p>2.1 Conflicts of Interest – no new conflicts</p> <p>2.2 Risk Register – no additional risks; updates re First Aid training activity to be added</p> <p>2.3 Child Protection and Wellbeing</p> <ul style="list-style-type: none">• Report circulated ahead of meeting• KJ provided a summary of recent safeguarding case.. The Board agreed appropriate action had been taken and lessons learned noted• The Board agreed that PVG processing should fall under the remit of the COO role <p>2.4 Record of decisions outwith meetings:</p> <ul style="list-style-type: none">• Mariet Scott has stepped down from the Board due to personal circumstances• Recruitment for the COO role has now concluded (see Chair update below)	<p>JR</p>
<p>3. Minutes of Previous Meeting</p> <p>3.1 An amendment to the wording on Section 11 para 2 was agreed – “An apology for the previous Board’s mishandling of the situation will be provided.”</p> <p>3.2 The Action Log was reviewed and will be updated with additions</p>	<p>CC</p>
<p>4. Chair Update</p> <ul style="list-style-type: none">• Recruitment for the COO role has concluded, with a start date of 9 August. The Board noted special thanks to Kevin, Liz and Michael from SportScotland for their time conducting the recruitment• Discussions with Fife Council regarding the lease at NTS Townloch continue• Weekly meetings with Chair/DO/DC continue• Discussions re E-membership continue and this will be a key focus for the new COO when in post• BWSW Site Accreditation inspection at NTS Townloch went well -some minor recommendations to be progressed	

<ul style="list-style-type: none"> Revised WWS COVID guidelines have been published SportScotland funding meeting will take place in November 	
5. COO Update 5.1 See Chair Update	
6. Finance Update 6.1 Report circulated ahead of meeting. The Aldermore investment account will reach maturity at the end of July. The board agreed the funds should be reinvested. SB to investigate options.	SB
7. NTS Management Committee CH provided a verbal update: <ul style="list-style-type: none"> Monthly Management Committee Meetings continuing Admin team are following up outstanding ParQ forms and locker hire payments Staff to ensure Standard Operating Procedures are followed Promotional Leaflet distribution requires corrective action Work continues on finalising the 2021 competition calendar More use to be made of North Loch and volunteer drivers in coming weeks Discussions underway re installing advertising boards Newspaper article re new boat to be progressed Boom for new boat has been purchased 	LG AB
8. DO/DC Update Reports circulated ahead of meeting. See appendix for key points	
9. sportscotland update <ul style="list-style-type: none"> Minor amendments to COVID guidelines will come into effect from Monday SGBs are invited to support the National Lottery 'good luck' campaign for Tokyo Olympics Sportscotland working with SAMH and will share any SGB stories with them re positive impacts of physical exercise and mental health Scottish Government has provided funding to Local Authorities to support their 'Get into Summer' campaign (#getintosummer). WWS to advise operators to contact their local Active Schools teams to enquire about funding opportunities SportScotland will be running an 'Active Girls Day' in October to help promote participation of women and girls in sport. 	
12. AOB <ul style="list-style-type: none"> Further discussion to be held re WWS Lifetime Achievement award 	KL
Next meeting <ul style="list-style-type: none"> 16 September 2021; 8pm 	

Minutes taken by Carole Cooney

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Key Points from DO Report

- Promoting and organising Waterski Camp
- Promoting and organising Skiers Summit and Wakeboard webinars

Key Points from DC Report

- Progressing plans for competition/backyard events
- Engaging with AWSC to support fun member days
- Progressing online coaching library
- Discussing sponsorship options with a member