

Job Description: Development Coach

This is an exciting new post which will be central to increasing waterski and wakeboard coaching expertise and capacity across Scotland, developing participant development pathways and encouraging participation by as wide a customer-base as possible. The role will revolve around designing and delivering coaching, training and development pathways - for coaches, drivers and participants at clubs/venues throughout Scotland - and supporting great waterski and wakeboard experiences across Scotland. We are the Scottish Governing Body and want to breathe new life back into the sport –the Development Coach role will be key to achieving that. We have recently seen a number of new people with a raft of skills and experience from different backgrounds join the team - the successful applicant will be working with an exciting, dynamic and motivated team of volunteer Board of Directors, a Chief Operating Officer and a Development Officer – as well as the management, staff, volunteers and participants from clubs and venues throughout Scotland.

General:

Reporting To	Chief Operating Officer
Location	This is a national field-based role which involves travel across Scotland and occasionally the rest of the UK/international. The main base for the post is the WWS HQ in Dunfermline but frequent/regular travel to clubs and venues across Scotland will be required. Home working will also be available when appropriate.
Nature of Contract	Part time - Fixed Term to September 2022 (with strong likelihood of extension). The role is funded by sportScotland. The expectation is that, if short term growth objectives are achieved, the role has the potential to develop into full time.
Hours of Work	17.5 hours/week. Flexible working patterns will be considered. The nature of the role may on occasion require working in excess of these hours to ensure core objectives are achieved.
Salary	£24,000-28,000 pro rata dependent upon skills and experience, 33 days holiday per annum (advancing to 38 after 2 years' service) pro rata (statutory days and bank holidays included). Contributory pension scheme.

Role Summary:

The Development Coach will directly contribute to achieving the outcomes in the WWS strategic and operational plans. The post holder will work closely with the Development Officer and design, author and deliver high quality coaching and training programmes for participants, coaches and drivers.

Key responsibilities:

1. Create activity programmes based on stakeholder needs which support the ongoing development of the sport
2. Plan, organise and deliver quality coaching and training programmes in clubs for participants, drivers and coaches
3. Support and mentor coaches and drivers to deliver high quality participant experiences
4. Support coaches and drivers to improve their knowledge about developments in the sport and approaches to coaching are up to date

5. Plan, promote and implement national competitions and tournaments – and assist clubs with design and delivery of “backyard” competitions
6. Support the Development Officer to design and implement a volunteer pathway programme and support clubs recruit new volunteers
7. Monitor, evaluate and report on initiatives and programmes

The successful candidate will need to be able to demonstrate that they meet the essential criteria listed below:

	Essential	Desirable
Knowledge and Experience	<ul style="list-style-type: none"> • An experienced waterskier and wakeboarder • An experienced waterski and wakeboard boat driver • experience of design and delivery of sports coaching and training 	<ul style="list-style-type: none"> • Knowledge of the sporting sector • Demonstrable experience of customer relations • Some knowledge of Sports science
Key Skills	<ul style="list-style-type: none"> • Excellent written and verbal communication skills • Key Performance Indicator Reporting • Strong interpersonal skills and relationship management • Strong team player • Enthusiastic, focussed, motivated and determined • Adaptable and able to multi-task • Ability to prioritise tasks, meet deadlines, work on own initiative and know when to seek guidance • Understanding of and commitment to equality, diversity and inclusion 	<ul style="list-style-type: none"> • Educated to degree/diploma level • Knowledge of contemporary issues within the sporting sector • Experience of increasing retention rates of eg customers and volunteers
Other	<ul style="list-style-type: none"> • Valid UK diving license and own transport • Membership of the PVG scheme • Weekend and evening working will be required 	

Applications:

Applications in the form of a covering letter and CV should be emailed to coo@waterskiandwakeboardscotland.co.uk

The closing date is **Wednesday 7 October 2020**.